

## Online Service Options for Businesses

The Virginia Department of Taxation offers three ways to securely file and pay your tax returns: [eForms](#), [Business iFile](#) and [Web Upload](#).

Review the information below to determine the system that best fits your filing needs:

System Features	eForms	Business iFile	Web Upload
<b>Cost &amp; Availability</b>	Free – 24/7	Free – 24/7	Free – 24/7
<b>Computer Skill Level</b>	Basic	Intermediate	Intermediate
<b>Log-in &amp; Password</b>	No sign up required to file for one company.	Use a log-in ID and password to file for one company.	Use a log-in email and password to file on behalf of one or multiple companies.
<b>Multiple Forms Supported</b>	Yes (See <a href="#">eForms FAQs</a> for details.)	Yes (See <a href="#">Business iFile FAQs</a> for details.)	Yes (See <a href="#">About Web Upload</a> for details.)
<b>Required Fields &amp; Calculations</b>	Key required fields listed for filing the return. Required fields are <b>bolded</b> .  Most fields are calculated by the system.	Key required fields listed for filing the return.  All fields are calculated by the system.	Submit a file with required fields per the Web Upload layout. Modify the order of the layout to match your system.  No fields are calculated by the system.
<b>Return &amp; Payment Details</b>	Key return and payment information for each filing period, or save and reuse business and banking information with a Starter Return.  (See <a href="#">eForms User Guide</a> for details.)	Key return and payment information for each filing period. Save banking information within your profile.	Create or use an existing file to submit return and payment information together without having to re-key each filing period.  (See <a href="#">Web Upload Guide</a> for details.)
<b>Schedule Handling</b>	Key each location on a sales tax schedule separately. Save locations with a Starter Return.	Key each location on a sales tax schedule separately for each filing period. Locations are not saved.	File sales tax schedules for multiple locations simultaneously. Save locations with each file.

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<b>Bank Accounts &amp; Payments *</b>	Payments are via ACH Debit. A payment is made with the tax return when there is an amount due. A checking account must be used.	Payments are via ACH Debit. Save up to two bank accounts for each tax type. A checking or savings accounts may be used. *	Payments are via ACH Debit. Save a different bank account for each payment in a file. Or designate one bank account for all payments in a file. A checking account must be used. *
<b>Warehousing Returns &amp; Payments</b>	Yes, using the “Schedule Payment for (date)” option.	Yes, using the “Select Payment Date” option.	Yes, using the “Schedule File” option.
<b>Confirmation</b>	Save and/or print an electronic copy (PDF) of the return, payment information and confirmation number to your computer records.	Print a confirmation page, with a confirmation number, for each return and payment.	Receive a confirmation email, with your file’s name, for each file submitted.
<b>Viewing Online History</b>	No online history is stored. Instead, you may save a PDF confirmation to your computer records.	View up to 14 months of online history.	View online history ranging from 120 days to 2 years based on form type.  (See <a href="#">General FAQs</a> for details.)
<b>Filing Reminders</b>	No. Instead, you may use our <a href="#">e-Alerts</a> service for reminders.	Yes. You may also use our <a href="#">e-Alerts</a> service for reminders.	No. Instead, you may use our <a href="#">e-Alerts</a> service for reminders.
<b>W-2 &amp; 1099 Electronic Filing **</b>	Yes. The W-2, 1099-R and 1099-MISC eForms require authentication if you access them from the eForms homepage.  (See <a href="#">eForms FAQs</a> for details.)	Yes. Access the W-2, 1099-R or 1099-MISC eForm from your iFile account, which will automatically authenticate the business for which you are filing.	File W-2, 1099-R, 1099-MISC and VK-1 data electronically using Web Upload. **

\* ACH Credit payments may be initiated through your bank. When paying by ACH Credit, your return information can be sent electronically using Business iFile or Web Upload. For additional information on the ACH Credit process, please review the [Electronic Payment Guide](#).

\*\* You may use multiple systems to address your filing/paying needs. For example, it is common for a company to use Web Upload to file just W-2/1099 data annually and use eForms or Business iFile to file/pay the more frequently filed withholding tax returns.